

THE JOHN OF GAUNT SCHOOL GOVERNORS
Minutes of the Resources Committee Meeting
Monday 1st February 2016

Time: 6pm
Place: The Hub
Present: David Whewell, Liz Summerson, Mike Gunston, Andy Williams, Toby Corden, Matt Palmer, Rachel Martin (part), Sarah Bergg (part)
In attendance: Fiona Simpson, Sam Hill, Matt Doughty, Eleanor Shergold
Apologies: Glyn Coy

23/16	<p><u>Apologies</u> Apologies were agreed and accepted.</p>	
24/16	<p><u>Declaration of Business Interests</u> Governors were reminded to declare these as necessary.</p>	
25/16	<p><u>Minutes and Matters Arising</u> 9/16 – Suggestion re catering – that a governor takes this on as a project with FSI/MDO – DW to pass this on to S&C. 14/16 – Extra meeting dates for Resources Committee – Monday 11th April and Monday 23rd May, both at 6.15 pm. 18/16 – Astroturf – FSI will include this in the update on lettings at next Resources. 18/16 – Glossary of terms – ES to put together a list of commonly used terms for each committee. 18/16 – Scribes for exams – LS has spoken to a member of U3A and thinks they would be interested in helping. Information has been passed on to SWA. 20/16 – FSI has ordered hand gel.</p>	<p>DW</p> <p>ES</p>
26/16	<p><u>Premises</u> H&S Site have fitted the fine dust extraction units in the three creative design rooms, department head RKI is happy with the result. This will be monitored over the next few months to see if further action is required. Storage space has been highlighted as a H&S issue in the gym, including damage to equipment not being able to be stored properly. Creating additional storage space is not an option. Suggestion made that the group currently using the space is given notice as to when the storage space will no longer be available and given the opportunity to come up with a solution. 6th form Refurbishment – draft plans have been drawn up by an architect and a potential project manager secured. Student voice has indicated that including the toilets is unnecessary at this time, enabling this part of the project to be completed at a later date and modifications to be made to the proposed entrance area, further reducing costs. Staff have also had the opportunity to give feedback. Costs have still to go out to tender, contingencies have been built into current figure of £220k. Wingfield Hall Refurbishment – the Wingfield hall is the first space that parents encounter at JOG and is most often used for assemblies and school events. Governors felt that investing in the space would also generate lettings. Cost of £130k includes contingencies and is before the work is put out to tender. Work will include full refurbishment, tiered seating NS event lighting – the Wingfield will then become the main school hall. IT Infrastructure – the current infrastructure is in poor condition, acting as a hindrance to learning. Consultants have carried out two separate audits to enable a course of action to be determined. Investing in this project will have significant benefit to teaching and learning across the school. Proposal to carry out a major overhaul over the summer holidays. SB has also been involved in the conversation with the consultants as governor representation and has been impressed by their input. The need for offsite back up requires immediate attention. Proposal - Reports on the above projects, draft plans from the architect and estimated costings were all circulated before the meeting. Governors asked questions and made sugges-</p>	<p>MDO</p> <p>MGU</p>

	<p>tions during the meeting. All were fully supportive of the need to invest in the students in this way as well as in the school itself.</p> <p>DW proposed that all three projects go ahead with an upper limit of £540k, with the additional commitment of going on to similarly invest in reception as soon as practicable. TC seconded. Will be presented at next week's Board meeting and the final decision made by vote.</p>	
27/16	<p><u>Deficit Avoidance Plan Update</u></p> <p>A confidential item was discussed.</p>	
28/16	<p><u>Terms of Reference</u></p> <p>To be discussed at next meeting.</p>	
29/16	<p><u>AOB</u></p> <p>A confidential item was discussed.</p>	
30/16	<p><u>Staffing</u></p> <p>Confidential items discussed.</p>	

Meeting closed at 8.40 pm. Next meeting Monday 14th March 2016