

**THE JOHN OF GAUNT SCHOOL GOVERNORS**  
**Minutes of the Student and Community Committee Meeting**  
**Monday 22<sup>nd</sup> February 2016**

**Time:** 6pm  
**Place:** The Hub  
**Present:** Debbie Youngs, Helen Thorne, Andy Williams, Elaine Baldwin, Sarah Bergg (part)  
**In attendance:** Helen Kerr, Eugene Spiers, Mark Perraton (part), Eleanor Shergold,  
**Apologies:** David Whewell

26/16	<p><b><u>Apologies</u></b>  The apologies were received and agreed.</p>	
27/16	<p><b><u>Declaration of Pecuniary Interests</u></b>  Governors were reminded to declare these as necessary.</p>	
28/16	<p><b><u>Minutes and Matters Arising from previous meeting</u></b>  24/16 – AW has discussed missed registers with MGU. Concerns raised regarding the legal requirement of registers being completed. This is being done by most teachers, most of the time and MGU is looking at how missed registers can be tied in with the disciplinary process. DY will email MGU to clarify timeframes and the next steps being taken. Also to enquire if JOG has an existing attendance policy.  20/16 – Student Charity Committee has sent out a questionnaire to all students and will feedback the results to ESP.  21/16 – 6<sup>th</sup> form designated quiet areas – there has been an improvement in this and staff are working there when they are able.  22/16 – Prevent training will take place on 21<sup>st</sup> March.  24/16 – Thrive Hub – things are progressing well. The first instalment of funding has been received and HKE is involved in writing an action plan, which she will share with S&amp;C.</p>	<p>DY</p> <p>HKE</p>
29/16	<p><b><u>Behaviour and Safeguarding</u></b>  <b>Counselling</b> – the waiting list continues to grow. As part of the Thrive Hub JOG will have input from a CAMHS worker one and a third days a week. They will be able to hold groups dealing with issues such as anxiety, anger management and self-esteem. JOG will also have access to 100 hours of online counselling for students from April. JOG is also able to refer students to the CAHMS team.  <b>CAF</b> – There has been an increase in the number of students on a CAF. This will be reflected in next month’s data and is as a result of needing to go through this route to access services for students.  <b>Exclusions</b> - there were no permanent exclusions in 2013/14. JOG has really low exclusion data, this includes taking internal isolation into consideration.  <b>Students educated elsewhere</b> – JOG is working to reduce this further, all staff are working well together in this.  <b>Attendance</b> – the government now classes persistent absence as 10% or above (previously 15%). This remains a concern and high priority area for JOG. HKE has asked the Education Welfare Officer to provide evidence that action being taken is working. Good attendance is being rewarded by the school. Whole school attendance is below the national average (absence last year 6.2% compared to a national average of 5.2%) and persistent absence was above the national average (8.9% compared to national average of 5.6%). HKE is going to contact a DH from another local school with a view to discussing what is working well for them. Will feedback next time.  <b>Attitude to Learning</b> – this is working well.  <b>E-Safety</b> – issue of cyber bullying on social media sites discussed. This is difficult to address as at times this involves students who are breaking age guidelines, and is an issue taking place outside of school relating to relationships formed inside school. The role of education at JOG was discussed, a shared responsibility with parents. Governors asked HKE how other schools deal with this. Many schools do not deal with it if it is not taking place during school time or on a school pc. SB asked what would happen if it was having an impact on learning – HKE responded that JOG would deal with this. SB suggested revisiting policies. HKE to discuss with MGU.  <b>Safeguarding policy</b> – is due to be reviewed. HKE will check to see if the county policy</p>	<p>HKE</p> <p>HKE</p>

	meets JOG's needs and use it as a starting point if it does. Governors agreed to this approach.	HKE
30/16	<p><b><u>Health and Well-being Survey 2015 – Mark Perraton</u></b></p> <p>Students from years 8, 10 and 12 were asked a series of questions in relation to their health and well-being. MPE provided feedback on the survey to governors and outlined the next steps being taken as a result of the survey.</p> <ul style="list-style-type: none"> <li>• Relationships education has been increased – focusing on grooming, consent and healthy relationships. Also internet safety is being reinforced.</li> <li>• A mental health scheme of work will be written for next year following government guidelines on mental health education.</li> <li>• Issues of sleep to be addressed with Yr7 – suggestion from ESP that this extends to all year groups</li> <li>• Reaffirm in lessons where to go to for support with specific issues</li> <li>• Yr 10 drugs awareness education to include a focus on cannabis</li> </ul> <p>E- Safety – MPE asked if parents are included in this. ESP – this is something that has been done in the past. DY felt that this is a good idea given the earlier conversation around cyber bullying.</p>	
31/16	<p><b><u>Feedback on Points from the School Improvement Plan</u></b></p> <p><b>Develop electronic communication with parents so they are kept up to date with school information, news and events</b></p> <p>88% of parents are now registered with Parentmail. SB asked if there is any way of knowing how much information gets read. ESP replied that there is not. Heads of House are following up those who are not registered. Mobile app usage has increased to 444 parents. A positive picture, functionality of Parentmail has also been improved. JOG tied into this contract for another year.</p> <p>A broader remit of having a school facebook page was also discussed. To role model and set the standard for social media use. Perhaps to trial one area of school life with one way information sharing initially – e.g. careers.</p> <p>SB asked if there is any way of knowing how many hits the website gets. AWI reported that VLE is hidden when viewed on a mobile device. ESP will check with GLI to see if this has been addressed.</p>	ESP
32/16	<p><b><u>Terms of Reference</u></b></p> <p>Reviewed – ES to update ready for approval at next Board meeting.</p> <p>Some points highlighted from Terms of Reference –</p> <p>SB to check with SNI what happens with press releases. To ask her to let S&amp;C know when press releases are being sent out.</p> <p>ESP will check with MGU re PR content of his (ESP's) community focus role.</p> <p>ESP is writing a one page transition plan (overview) for the year for SLT – will feedback at next S&amp;C.</p> <p>Student Leadership – this is going well. Biggest issue is that there is a relatively small number of students for most meetings. This core group is absolutely committed but smaller in number. SB suggested that they canvass again, and asked to be invited to their next governance meeting. ESP will check if minutes are being shared with other students.</p> <p>Student Leadership – to be invited to last S&amp;C of the year to feedback.</p>	ES SB ESP ESP ESP ESP
33/16	<p><b><u>Policies for Review</u></b></p> <p>Safeguarding – HKE is working on this</p> <p>E-Safety – ES to check with GLI</p> <p>SMSC – ES to check with MPE</p>	HKE ES
34/16	<p><b><u>AOB</u></b></p> <p>S&amp;C will meet to plan agendas for 2016/17 at the beginning of the academic year.</p> <p>Discussed the possibility of moving the day of committee meetings next year.</p>	

**Meeting closed at 8.15pm. Next meeting Monday 25<sup>th</sup> April 2016**