



THE JOHN OF GAUNT SCHOOL
- A Community Academy -

THE JOHN OF GAUNT SCHOOL
CHARGING FOR SCHOOL ACTIVITIES POLICY

Originator	Reviewed by	Date of Review	Approved by	Date of Approval	Next Review Date	Website
School	Audit	18/04/16	FGB		April 2017	Yes

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1 Vision Statement:

'Creating an irresistible climate for achievement'

- We challenge, support and encourage every student to achieve their potential.
- We believe effort and dedication lead to success and we raise aspirations.
- We personalise our provision to meet the needs of individuals.
- We enable our students to flourish as confident learners and leaders of our community.
- We create a culture where all stakeholders feel valued, supported and proud.
- We work collaboratively to improve outcomes for our students and support other schools to improve.

2 Books and equipment

- Most parents/guardians will buy their children their own pens, pencils, calculators, etc, although subject departments may loan such equipment on request
- Most books and stationery are provided free but remain the property of the school however parents/guardians may wish to purchase books and other learning materials for home study
- Parents/guardians of students who lose or damage books or equipment issued to them are expected to pay the cost of replacement or repair

3 Charging for materials

- Parents/guardians of students who are on practical courses (eg. Textiles, Resistant Materials etc.) and who wish their children to own the finished product may be charged for the materials used
- When a charge is made by the school, only the costs incurred will be recovered and no profit will be made
- No student will be excluded from any compulsory educational activity on the grounds of inability to pay for materials

4 Activities within the school day (excluding residential which are not part of an examination course) or part of an examination course:

- Any payment from parents/guardians for these activities is voluntary but if parents are unable or unwilling to contribute to make the activity possible and there is no way to make up the shortfall, the activity must be cancelled. No student will be left out of an activity because his/her parents/guardians cannot, or will not, make a contribution of any kind. Parents/guardians must contact the trip organiser or the Finance Office to discuss any concerns regarding payment well ahead of departure

5 Activities outside the school day (including residential which are not part of an examination course) and not part of an examination course

- For these activities payment is required for students to take part

6 Residential Visits

- Payment will be required for all residential visits
- The governors' policy is not to enter students for examination courses necessitating residential study mainly within school time

7 Public Examinations

- The Headteacher has the delegated responsibility to decide whether students are entered for particular examinations
- The Headteacher has the authority to charge for examination entries in certain circumstances including re-sits. For further information, please refer to the Examinations Policy
- The Headteacher is authorised to request payment for wasted examination fees where a student fails, without good reason, to complete the requirements of any public examination

8 Loss and Damage to School Property

- Parents/Guardians of a student who loses or willfully/negligently damages any item of school property or equipment, including, for example, windows or computer software, are liable for the cost of repair or replacement

9 Lettings

- To charge all hirers of the school's facilities out of school hours in accordance with published price lists. Hire charges will be reviewed annually

Date of approval by the Audit Committee April 2016

Date of approval by the Full Governing Body

Date of policy review April 2017