

# **The John of Gaunt School - 16 to 19 Bursary Fund**

## **Guidelines 2016-17**

The bursary scheme is to help support students continuing in post-16 education facing financial barriers or difficult circumstances.

Each school has been allocated a fixed amount of money and has a compulsory obligation to support those most vulnerable students primarily. The remaining funds to be awarded on a discretionary basis targeting students facing financial hardship. Bursaries will be used specifically to help students access education throughout the year for example, by paying for books (the minimum requirement), equipment and other course-related costs.

### **Vulnerable Student Bursaries**

#### **Eligibility**

- You must be under 19 on the first day of the academic year
- Young people in care
- Care leavers
- Young people in receipt of Income Support or Universal Credit
- Disabled young people in receipt of Employment Support Allowance who are also in receipt of Disability Living Allowance or Personal Independence payments.

### **Discretionary Bursary**

#### **Eligibility**

- You must be under 19 on the first day of the academic year
- Your gross annual household income, as assessed by HM Revenue & Customs does not exceed £20,819 and £25,000
- or you are a dependent of someone on a qualifying benefit e.g. Income Support, Income based JSA or ESA

### **What is the Bursary Used For?**

The Bursary is used to assist with costs related to learning, such as trips, materials, books and equipment. They must be an essential part of your studies and not already supplied by the school.

### **How Bursaries Are Allocated**

The Bursary application form will need to be completed and submitted together with copies of all documentary evidence. Each application will be considered on merit by a panel consisting of the Headteacher, Director of Learning Post 16 Studies and a representative from Finance who will meet at least once per term to consider any applications or as demand requires.

### **Group A students**

Looked After Children, Care leavers or those in receipt of Income Support or ESA (or Universal Credit) and Disability Living Allowance

They will receive up to £1200 over the year, paid in termly instalments

Students will receive free school meals

### **Group B students**

Students from a household in receipt of Job Seekers Allowance, Employment and Support Allowance, Pension Credit, Income Support or Universal Credit and anyone entitled to free school meals in year 11

- Students will receive free school meals
- They will receive £10 per week ( $£10 \times 38 = £380$ ) paid in termly instalments
- They will also receive assistance with course related trips and expenses, travel to university open days, interview expenses and AS re-sits up to a maximum of £110 in total for the year

### **Group C students**

Students from a household with an income of less than £20,819

- They will receive £7 per week ( $£5 \times 38 = £190$ ) paid in termly instalments.
- They will also receive assistance with course related trips and expenses, travel to university open days, interview expenses and AS re-sits up to a maximum of £60 in total for the year

### **Group D**

Students from a household with an income between £20,819 and £25,000

- These students will not receive any weekly instalments
- They will receive assistance with course related costs, course related trips and expenses travel to university open days, interview expenses and AS re-sits up to a maximum of £150 in total for the year

At the end of year 13, if students have not spent their full allocation, they will be able to use these funds in order to be able to buy resources to help them access university/the next stage of education and employment e.g. bedding, kitchen equipment, stationery and uniform.

**Please note this is all subject to annual review**

### **How will The Bursary be Paid?**

Payment will be made directly into the students' bank accounts. Payments in support of school visits may be made directly into the trip fund.

### **To continue to receive a Bursary you must satisfy the following conditions:**

- *Have attendance not below 95%*
- *Attend all required registrations*
- *Ensure that you are punctual to all lessons and registration*
- *Get permission in advance if you need to take time off (all absences must be authorised)*
- Abide by the Sixth Form Attendance Policy (above 4 conditions may be superseded by the introduction of an Attendance Policy).
- Abide by the School Behaviour Policy
- Abide by the Sixth Form Learning Agreement

**If attendance falls below 90% we reserve the right to review the Bursary allocation.**

**Please understand that the Bursary fund is limited and not all students will be eligible, not all costs can be covered and costs may not be covered in full.**

**Please be advised that all support is subject to government funding, rules and regulations and could be subject to change before or during the 2016/17 academic year.**