

**THE JOHN OF GAUNT SCHOOL**  
**Minutes of the Curriculum, Learning and Educational Standards Committee Meeting**  
**Tuesday 7<sup>th</sup> March 2107**

**Time:** 6 pm  
**Place:** The Hub  
**Present:** Kevin Eames (chair), Liz Summerson, Andrew Hawkins, Matt Palmer, Ben Rhodes, Abbie Lanng, Jo Worrall, Eleanor Shergold (Clerk)  
**Apologies:** David Whewell, Rachel Martin, Louise Hamilton

Agenda Item	Actions Agreed	Who
28/17	A member of CLES will attend the next RAT meeting	BRH
29/17	Governors will be updated when class sizes and staffing are known for September	BRH
29/17	BRH will circulate an updated CLES programme for terms 5 & 6 and 2017-18	BRH
31/17	BRH will update and circulate SEN policy	BRH

**23/17 Apologies**

Apologies were agreed and accepted.

**24/17 Declaration of Business Interests**

Governors were reminded to declare business interests as necessary.

**25/17 Science Update**

*Raise achievement in science, especially core and additional science at KS4 (School Improvement Plan)*

ALA (director of learning) presented governors with current information re Y11 core, additional and triple science from tracking points 1-3. Data at TP3 shows that tracking for core science is almost double summer 2016 results, with similar data for PP.

Core revision sessions are taking place once a fortnight, ISA delivery has been restructured and mock exams are being used to focus on individual learning.

Additional science - ALA highlighted similar improvements in additional science.

ISAs - improved ISA data will have a positive impact on this year's results. This is the last year of ISAs.

Key Actions -

- Progress boards have been streamlined
- Teaching and learning has been improved across the department, with clear next steps highlighted in marking
- There has been an earlier uptake of after school revision sessions
- New end of topic assessments are taking place
- Extra class in Y11 to reduce class sizes
- Leadership support and increased leadership capacity
- Revision guides given to all PP students
- Accurate tracking

Governors asked what concerns ALA has at this stage - ALA outlined staffing concerns, plans for the interim period while vacancies exist, and the appointment of two new members of staff starting in September. Governors expressed their appreciation of the detailed information shared at the meeting and expressed their thanks for ALA and JWO's hard work.

ALA left the meeting.

**26/17 DH Report - feedback on points from the School Improvement Plan**

*Ensure appraisal systems are effective in improving practice and monitoring procedures are fully established*

MGU went through the next phase of the process with DLs at a recent DL meeting.

*Ensure effective differentiation within the TEEP cycle means lessons challenge all students so that teaching becomes consistently outstanding over time, including P16*

This year started with whole staff training on challenge, tracking points all suggest that this is an area

where more able students are doing well within the school and many are making 4 LOP.

GLI is working with a group of MA students who are currently underachieving as part of his NPQSL.

***Ensure all students receive and respond to formative feedback so they are clear on how to improve their work***

Effective formative feedback has remained a high focus for all staff. Governors asked if this makes it a workload issue. BRH and JWO reported that steps have been taken to reduce the impact on workload and discussion has taken place in faculties as to how this might look.

***Establish a highly effective, personalised professional development programme for all staff***

Governors were provided information on the variety of CPD available to staff. A full list of staff training attended will be shared in term 6. Governors were pleased to observe that development of early years professionals has not been forgotten, asked about the content of NQT and early years CPD and how this feeds into teaching. BRH observed that it is impressive how many staff are taking up optional CPD or offering to run courses. Governors asked if CPD is promoted at interviews.

JWO was thanked for her input and left the meeting.

***Raise achievement at P16 further so that all subjects exceed the progress expected nationally***

The next phase of mocks are due to start on March 8. P16 will be discussed further at the next CLES meeting in May.

## **27/17 Minutes and Matters Arising**

Minutes approved - there were no matters arising.

## **28/17 Year 10 Progress**

Measuring progress from Y9 is challenging as GCSE courses are started at various points throughout Y9 and the measures have changed. However, tracking for the cohort is strong using the FFT20 measure that compares JOG against the top 20 schools in a similar context. The tracking of disadvantaged students (DS) as a whole is also strong using the old measure and below FFT20 on the new measure.

BRH reported that staff have a tight rein on tracking. DS strong but still a key area of focus - to continue looking at closing the gap.

Ebacc subjects are performing well with all students, however, there needs to be a focus with maths and geography for DS.

### **Attendance**

BRH updated governors on actions being taken to improve attendance. Attendance was significantly impacted by illness after Christmas.

### **Raising Achievement Team**

The main focus is on Y11 but each member of the team will be targeting specific underperforming DS.

BRH is exploring whether there are students at risk of not completing Y11.

Governors asked about literacy as a barrier to learning and how this is addressed across the school. Y7 have new programmes of study.

**Action - A member of CLES will attend the next RAT meeting**

**BRH**

## **29/17 Proposed Programme for CLES**

BRH has tried to refine the key focus for each meeting to tie in with faculty reviews.

Governors asked if P16 partnership review meetings are happening - BRH confirmed that they are.

Governors asked when option choices will be confirmed for Y8.

**Action - BRH will email governors when class sizes and staffing are known**

**BRH**

Governors asked for literacy, vocational information and SEN to be added to the proposed programme.

**Action - BRH will circulate an updated programme for terms 5 & 6 and 2017-18**

**BRH**

## **30/17 Link Governor Feedback**

Governor visit summary document and link governor policy discussed. BRH will feedback to MGU.

**31/17 Policies**

SEN - policy approved with agreed amendments.

Action - BRH will update and circulate policy

BRH

**32/17 AOB**

Accelerated Reader - will be discussed along with literacy in term 1. KE will circulate notes from his meeting with CPA and SPL earlier in the year.

Governors are keen that Accelerated Reader or a similar alternative will continue next year.

The meeting closed at 8.10 pm. Date of next CLES meeting Tuesday 2<sup>nd</sup> May 2017.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_