

**THE JOHN OF GAUNT SCHOOL**  
**Minutes of the Student and Community Committee Meeting**  
**Monday 20<sup>th</sup> March 2017**

**Time:** 6 pm  
**Place:** The Hub  
**Present:** Sarah Bergg (chair), Debbie Youngs, Helen Thorne, Andy Williams, Jo Trigg, Eugene Spiers, Helen Kerr, Mike Gunston, Student Leadership - Maddy, Kate, Eleanor Shergold (Clerk)  
**Apologies:** Elaine Baldwin

Agenda Item	Actions Agreed	Who
33/17	Student leadership to write summary re youth summit for school newsletter	MY/KM
34/17	E-Safety appendix - HKE will compete for next S&C - title of policy to be changed	HKE
35/17	SB to visit an after school detention	SB/ESP
36/17	ESP to explore an online version of a student prospectus	ESP
36/17	JT to discuss marketing with MGU	JT/MGU
37/17	SB will send MGU collated information re website	SB
38/17	SB will send MGU collated information re parent survey	SB

**31/17 Apologies**

Apologies were agreed and accepted.

**32/17 Declaration of Business Interests**

Governors were reminded to declare business interests as necessary.

**33/17 Update from Student Leadership**

Wiltshire Youth Summit - Maddy and Kate represented JoG at this event. They found this to be a good experience, an opportunity to find out more about the police, mental health and school nurses/health services in schools. Governors asked questions re the content of the summit and thanked Maddy and Kate for reporting back. They will write a brief summary of the day for the school newsletter.

Maddy and Kate left the meeting.

**34/17 Minutes and Matters Arising**

- 16/17 - E-Safety appendix - HKE will complete for next S&C. Title of policy to be changed to Online Safety.
- 29/17 - Safeguarding information is given to visitors, but does not contain reference to the drugs policy. Policy to be amended accordingly.
- 30/17 - funding for a defibrillator - grant request submitted by school turned down, item too costly for PTA to fundraise.

**35/17 Feedback on Points from the School Improvement Plan (SIP)**

*Develop effective use of alternative provision to ensure a positive impact on student outcomes, reduce exclusions and offer value for money (MGU)*

MGU updated governors on the current situation re the Service Level Agreement (LA) for alternative provision. Options are currently being explored with other local headteachers - a decision will need to be made by the end of May.

*Increase whole school attendance, including Post 16, so that learning time is maximised (HKE)*

Report circulated in advance of the meeting. Attendance continues to be a key area of focus. External support and challenge recently utilised to explore barriers to student absence and proactive measures to address attendance. Consultant's report will be shared with governors once it has been received.

The dip in attendance (1.5%) in December and January due to sickness similarly impacted attendance of all local secondary schools.

HKE reported that issues reported last year re registers has improved significantly.

Governors asked if attendance for disadvantaged students (DS) is being addressed. HKE confirmed that ZPE is targeting attendance of DS. Governors also asked if ZPE is working in partnership with other secondary schools - HKE confirmed that she is.

**Behaviour for learning** - ESP circulated report at the meeting providing live data. Exclusions have increased slightly, but still remain well below the national average. Attitude to learning scores shared for the last fortnight.

Governors asked how central after school detention is working and if the time is productive. ESP reported that feedback from staff has been positive and outlined how time is used.

**Action - SB to visit an after school detention.**

**SB/ESP**

### **36/17 Marketing**

Marketing discussed - MGU circulated the current marketing plan and updated governors on what is already happening. Budget currently £6K, much of which is taken up with staff recruitment.

The prospectus is due to be reviewed next year. P16 is available as an online version only.

**Action - ESP to explore provision of an online version of a student prospectus.**

**ESP**

The school newsletter is published at least once a term, with a transition newsletter once a year.

Blog and twitter are used to share school news. Friends of JoG will start a Facebook page, initially a one way channel for good news stories. Parentmail is going well with a high percentage of parents signed up.

Governors highlighted the importance of JoG being consistent in the message communicated about the school.

**Action - JT will discuss further with MGU**

**JT/MGU**

ESP left the meeting.

### **37/17 Critique of the School Website**

Governors sent SB feedback in advance of the meeting, SB highlighted the main points. Website last redesigned three years ago. This will be hosted by Oakford from the summer. S&C governors expressed an interest in being involved in any future plans for redesigning the website.

**Action - SB will send MGU collated information.**

**SB**

### **38/17 Parent Survey**

Survey circulated to all governors for feedback before it is sent out again. Governors suggested that feedback from the last survey is circulated with this survey.

Staff survey will be resent after exams.

**Action - SB will send MGU collated information re parent survey.**

**SB**

### **39/17 Safeguarding**

Governors asked if the Thrive Hub is reducing waiting lists for counselling. HKE reported that this is not currently the case due to exam pressures. Small group sessions are being run re anxiety. Governors asked about the criteria for peer mentoring and how the training had gone. House leaders put names forward and the training is going well.

Number of students on a CAF - numbers are increasing due to the number of students with issues that do not quite meet social support criteria.

### **40/17 Policies**

**Link governor** - acceptance proposed by DY, seconded by AW, with agreed amendments. Visit summary to be added as an appendix.

**Mental Health and Wellbeing** - new policy proposed by DY, seconded by HT, with agreed amendments.

### **41/17 AOB**

As there was no further business to discuss the meeting closed at 8.10 pm.

**Date of next S & C meeting Monday 8<sup>th</sup> May 2017**

**Signed: \_\_\_\_\_ Date: \_\_\_\_\_**