



The John of Gaunt School - 16 to 19 Bursary Fund

Guidelines 2017-18

The Bursary scheme is to help support students continuing in post-16 education facing financial barriers or difficult circumstances.

Each school has been allocated a fixed amount of money and has a compulsory obligation to support those most vulnerable students primarily. The remaining funds are to be awarded on a discretionary basis targeting students facing financial hardship. Bursaries will be used specifically to help students access education throughout the year for example, by paying for books (the minimum requirement), equipment and other course-related costs.

Eligibility

- You must be under 19 on the first day of the academic year
- You are in care or are a care leaver
- Your gross annual household income, as assessed by HM Revenue & Customs does not exceed £21,000.00 (Group B and C) and £25,000 (Group D).
- or you are a dependent of someone on a qualifying benefit e.g. Income Support, Income based JSA or ESA
- **See table below for further details**

What is the Bursary Used For?

The Bursary is used to assist with costs related to learning, such as trips, materials, books and equipment. They must be an essential part of your studies and not already supplied by the school.

How Bursaries Are Allocated

The Bursary application form will need to be completed and submitted together with copies of all documentary evidence. Each application will be considered on merit by a panel consisting of the Headteacher, Director of Learning Post 16 Studies and a representative from Finance who will meet at least once per term to consider any applications or as demand requires.

16-18 BURSARY FUND

BURSARY GROUP	ELIGIBILITY CRITERIA	VULNERABLE BURSARY	DISCRETIONARY BURSARY
GROUP A	Students in one of the following categories: in care, a care leaver, claiming ESA and DLA/PIP in own name (or Universal Credit if it replaces these benefits, claiming Income Support in own name (or Universal Credit if it replaces it)	YES	
GROUP B	Living with parents/guardians neither of whom are working and who are in receipt of any of the following benefits: Income Support, ESA, JSA, Pension credits, OR Household Income less than £21,000.00 and living independently but not claiming benefits		YES
GROUP C	Living with parents/guardians with at least one of them working and with a household income less than £21,000.00		YES
GROUP D	Living with parent/guardian who are not in receipt of any benefits and whose household income is between £21,000.00 and £25,000.00		YES (see detail below)

GROUP A

- Students will receive up to £1200 over the year, paid in termly instalments
- They will receive free school meals

GROUP B

- Students will receive free school meals
- They will receive £15 per week (**£15 x 38=£570**) paid in termly instalments
- They will also receive assistance with course related trips and expenses, travel to university open days, interview expenses and AS re-sits up to a maximum of **£150** in total for the year

GROUP C

- They will receive **£10** per week (**£10 x 38 = £380**) paid in termly instalments.
- They will also receive assistance with course related trips and expenses, travel to university open days, interview expenses and AS re-sits up to a maximum of **£100** in total for the year

GROUP D

- These students will not receive any weekly instalments
- They will receive assistance with course related costs, course related trips and expenses travel to university open days, interview expenses and AS re-sits up to a maximum of **£150** in total for the year

At the end of year 13, if students have not spent their full allocation, they will be able to use these funds in order to be able to buy resources to help them access university/the next stage of education and employment e.g. bedding, kitchen equipment, stationery and uniform.

Please note this is all subject to annual review.

As we will not know how many students will be eligible for the Bursary, allocations as detailed above could be subject to change. Updates will be published as soon as they are made.

How will The Bursary be Paid?

Payment will be made directly into the students' bank accounts. Payments in support of school visits may be made directly into the trip fund.

To continue to receive a Bursary you must satisfy the following conditions:

- *Have attendance not below 95%*
- *Attend all required registrations*
- *Ensure that you are punctual to all lessons and registration*
- *Get permission in advance if you need to take time off (all absences must be authorised)*
- *Abide by the Sixth Form Attendance Policy (above 4 conditions may be superseded by the introduction of an Attendance Policy).*
- *Abide by the School Behaviour Policy*
- *Abide by the Sixth Form Learning Agreement*
- *Abide by the Sixth Form Code of Conduct*

If attendance falls below 95% we reserve the right to review the Bursary allocation.

Please understand that the Bursary fund is limited and not all students will be eligible, not all costs can be covered and costs may not be covered in full.

Please be advised that all support is subject to government funding, rules and regulations and could be subject to change before or during the 2017/18 academic year.