

THE JOHN OF GAUNT SCHOOL
Minutes of the Board of Governors' Meeting
Monday 11 September 2017

Time: 6.00 pm
Place: The Hub
Present: David Whewell (chair), Mike Gunston, Debbie Youngs, Toby Corden, Andy Williams, Jo Trigg, Matt Palmer, Jordan Mockett, Helen Thorne, Derek Barber, Sally Andrews, Sarah Bergg, Kevin Eames, Eleanor Shergold (clerk)
Advisers: Ben Rhodes, Louise Hamilton
Apologies: Liz Summerson, Andrew Hawkins

Agenda Item	Actions Agreed	Who
4/18	Governor contact details to be circulated	ES
5/18	Skills audit - format to be agreed	DW/MGU
5/18	The SEF will come back to Board in October	MGU
6/18	Governors to feedback to SB re annual report	ALL
6/18	Governors' key objectives for the year to be discussed at Oct Board	DW
6/18	Role of support staff governor to be promoted at next support staff meeting	DY/EBA/SNI
6/18	Additional parent governor to be appointed	SNI/ES
7/18	SIP to be circulated to governors for comment and brought back to Oct Board	MGU
7/18	Training session to be arranged re data protection - LHA will circulate email link. DW and DB to discuss link governor role further	EC/DCO LHA/DW/DB
8/18	Staffing panels training session to be arranged for governors	EGR
8/18	Governors requested training on new data replacing RAISE	MGU
8/18	Governors to let ES know if planning to attend the T4W training session	ALL

1/18 Election of Chair

David Whewell was unanimously re-elected as Chair.

2/18 Election of Vice Chairs

Andrew Hawkins and Sarah Bergg were unanimously elected as Co-Vice chairs. Thanks expressed to Liz Summerson for her many years' service as Vice Chair.

Chairs and Vice Chairs of committees will be decided by each individual committee.

3/18 Apologies

Apologies were agreed and accepted.

4/18 Admin and Declaration of Business Interests

Governors reviewed their declaration of business interests and continued eligibility to be a governor.

Governors' shared files - SB has circulated a link which serves as a short cut to the file.

Governors agreed to share contact details.

Action - Governors' contact details to be circulated

ES

5/18 Minutes and Matters Arising

56/17 - Governor skills audit - DW and MGU to discuss further

59/17 - SEF will come back to Board for October meeting

68/17 - Update on confidential minute

6/18 Chairs Report

MGU was asked to update governors on student behaviour. MGU reported that this became increasingly challenging last year. Staff have raised concerns - some systems in place are in need of review.

There was a focus on systems and behaviour management at the start of term with a clear and explicit message re culture.

Chairs meeting actions

- Draft annual report shared at the chairs meeting - governors to feed back to SB
- October Board meeting - will focus on governors' key objectives for the year ahead
- Role of support staff governor - this will be promoted at the next support staff meeting, which hopefully DY and EBA will be able to attend
- Appointing an additional parent governor - DY proposed accepting the recommendation from the chairs meeting, SB seconded the proposal.

JMO will join S&C.

Governor Code of Conduct - reviewed and approved.

Articles of Association - governors were reminded of the importance of being aware of the contents of the Articles.

Update on confidential minute.

7/18 Headteacher's Report

MGU introduced the revised SIP. This will be circulated to governors for comment and brought back to October Board. Has been revised following advice from school improvement adviser visits earlier this year. The six school improvement priorities are broken down into key actions and outlines when reporting to committees will take place.

Governors asked questions to clarify how often and in how much detail SLT evaluation of the SIP will be shared with governors. The use of RAG rating was discussed.

Action - Governors to feedback to MGU on draft SIP

ALL

A level and GCSE Attainment

National data is not yet available for comparison - a deeper analysis will take place in CLES

Post-16

- A level and BTEC results were on a par with the last 3 years, with a spike in attainment last year
- AS - attainment lower, but progress higher - progress expected to be in line with the national

Governors asked questions to clarify. Challenges and opportunities for P16 partnership outlined.

Y11

- 56% attained Grade 4+ in English and maths
- English performed well with the picture re Maths being lower than expected, which is also being reported on a wider scale
- EBacc attainment was maintained (above the national in 2016)
- Attainment of disadvantaged students has increased on most benchmarks. The gap has narrowed
- Girls have higher attainment than boys and have made more progress
- MFL - students are no longer expected to do a MFL, which may impact EBacc results - BRH reported that there has been no drop in uptake for Y9
- Science - core and additional - has increased significantly with more work to be done

Governors were encouraged to read the recent Ofsted School Inspection update re the reformed GCSEs.

Post exam results meetings - SNI will circulate information to governors to confirm availability for meetings. MGU said that results analysis can be sent in advance, this will be added to the governors' shared file.

Company Secretary - FSI is leaving. MGU proposed that ES takes on the role of Company Secretary. DY seconded the proposal.

Data Protection - new legislation comes into effect in May 2018. DCO has suggested a joint training session for governors and SLT, possibly at 5.30 pm before the next Board meeting.

Action - training session to be arranged - LHA will circulate email link. DW and DB to discuss link governor role

8/18 Governor Training

- EGR will run a staffing panel session for governors
- Governors requested training on new data replacing RAISE
- JT, AW and TC attended recent pay panel training

- Talk for Writing is being piloted in term 1. LHA extended an invitation to governors to attend the whole staff training day on 17th November - for all or part of the day
- Modern Governor - online training available - ES to re-send link as a reminder
- Governor services training for 2017/18 - information circulated in advance of the meeting

Action - governors to let ES know if planning to attend the T4W training session in November ALL

9/18 AOB

Staff governor feedback given re the positive move to tutor year groups.

The meeting closed at 7.45 pm. Date of next Board meeting - Monday 9th October 2017

Signed: _____ Date: _____