

THE JOHN OF GAUNT SCHOOL
Minutes of the Student and Community Committee Meeting
Monday 4th December 2017

Time: 6 pm
Place: The Hub
Present: Debbie Youngs, Jo Trigg, Jordan Mockett, Andy Williams, Pamela Raymond-Heath, Pete Gear, Mark Perraton, Eleanor Shergold (Clerk), Lydia, Kate (Student Leadership)
Advisers: Eugene Spiers, Helen Kerr
Apologies:

Agenda Item	Actions Agreed	Who
17/18	Student survey on bullying to be followed up	ESP
17/18	To follow up on safer recruitment training	ES
17/18	DY will follow up with SNI re events that are appropriate for governors to attend	DY
17/18	To invite someone from the PTA to attend S&C in term 3	AW
18/18	PSHE and well-being link governor to be followed up at the Board meeting	DY
19/18	Student leadership to have input into specific school policies	HKE
21/18	Tutor groups to be discussed again at next S&C including tutor survey results	ESP
22/18	DY to feedback to HKE on Safeguarding Audit	DY
23/18	Policies to be reviewed as agreed	HKE

15/18 Apologies

There were no apologies. New governors were welcomed to the meeting.

16/18 Declaration of Business Interests

Governors were reminded to declare business interests as necessary.

17/18 Minutes and Matters Arising

- 46/17 - The student survey on bullying will be followed up just before or just after Christmas
- 55/17 - The next parent survey is due to be carried out in March
- 5/18 - Visit from the Sleep Charity went well. Visit linked primarily to attendance. HKE will carry out an evaluation of the impact of the visit before making a decision on whether to invite them back
- 7/18 - HKE gave feedback on availability of safer recruitment training. ES to follow up
- 9/18 - DY will follow up with SNI re events that are appropriate for governors to attend
- 9/18 - DY attended support staff meeting to promote the value of the role of support staff governor
- 12/18 - Representative from the PTA to be invited to next S&C

18/18 Health and Wellbeing Survey and Progress on Healthy School Award

Healthy School Award - have to reapply every two years. JoG is working towards bronze with a March submission date. MPE updated governors on the evidence gathering process. HKE is the school's Mental Health Champion. MPE will look at a model school food policy and discuss food served in the canteen and national trends with NHO. HKE has asked LHA if mental health first aid can be included as part of whole staff CPD.

Action - Request for a PSHE and well-being link governor will be followed up at the Board meeting **DY**

Wiltshire Healthy Pupil Survey - this was carried out with years 8, 10 and 12 and received 185 responses. Measures four areas - school emotional health, mental health, school experiences and feeling safe.

Positive results - students are happy with drugs education provided, rates of self-harm and issues with alcohol and illegal drugs are lower compared to other schools. Sample students were confident with how to keep themselves safe. Issues raised in 2015 survey seem to have been addressed.

Kate and Lydia arrived at the meeting

Areas of concern - students were less proud of their achievements in life. Governors observed that this could be related to self-esteem. Rates of school enjoyment were just below county average as was how well students think the school deals with bullying. Use of school toilets - governors hope that this will improve as toilets are refurbished. Feelings of optimism were below the scores of other schools.

PSHE action - MPE outlined action that will be taken as a result of the survey. SoW to be written on bullying for Y8. Possibly to have more PSHE input into tutor time. Lesson added to Y7 health lessons on

healthy heart and the importance of exercise. HKE suggested that the latter could be delegated to the PE department. Governors asked about the uptake of after school activities.

Governors will be provided with login details so that they can see the wider results of the survey.

MPE left the meeting.

19/18 Update from Student Leadership

So far this year student leadership has been restructured in line with tutor groups to encourage more involvement from the lower years. Time has been given to ensure that the structure is working. Dorothy House is the charity students have chosen to support this year. JOGfest is taking place this week with half of the funds raised going to the music department.

There has been positive feedback from students on the new toilet block and other work carried out during the summer.

Moving forward - opportunity will be given for student input without having to join a committee. There will be a non-uniform day in support of Children in Need. Three non-uniform days have been agreed by SLT to raise funds for charities determined by student leadership.

Practicalities of continuity of student input discussed. Possibly to be included in tutor time. Perhaps assistant house leaders could attend meetings for specific year groups.

Action - Lydia and Kate will meet with HKE to discuss students having input into school policies HKE

Lydia and Kate left the meeting

20/18 SIP Update

Ensure behaviour allows lessons to flow uninterrupted

ESP shared data for behaviour incidents by year group, the type of incidents recorded and consequences issued. Discussion took place re categories of behaviour - ESP is doing some follow up work on the potential overlap in some of the categories.

There is a small but significant issue with a small number of Y7s with very specific learning needs. Things are settling down for a number of reasons. Concerns re lack of sharing of information discussed. VMA is in contact with primary school SENs to make sure that this does not happen again. Some students have not had EHCP applied for previously, which is a lengthy process.

360 detentions have taken place between the two month period reported, an average of 12 a day and around half of the number issued for the same time period last year. This represents 1% of the school population, on a par with research ESP has carried out. Overwhelming the majority of students are meeting expectations re behaviour. A small number of students are generating the majority of behaviour incidents. Governors asked if this information has been shared with staff. ESP confirmed that it has.

ESP has been researching best practice. Pivotal Education are coming to do a staff training day in February. Some things have already been adopted re school culture. Trainer met with pastoral team and year leaders this term ahead of training day.

Rewards system - this has been simplified with a focus on pride rather than prizes. Governors observed that praise is very powerful. KS3 graduation passport is being worked on with a focus on attitude to learning and attendance.

21/18 Tutor Groups

Anecdotally these are going well. The changes in structure are presenting challenges for the pastoral team who currently are unable to share an office due to lack of space, reducing the opportunities to work collaboratively. The team are positive about the changes but have concerns that they may miss something. As a result the team meeting has now become a safeguarding meeting. Governors asked if this has compensated. HKE said that the team is working hard to make sure that nothing is overlooked. An impact of the change in structure that had not been anticipated.

Having vertical tutor groups has led to better organisation, with less concerns being passed on to ESP. Governors asked about the impact on the quality of tutor time. There is more of a focus to groups now. ESP has sent a mini survey to tutors. Results will be shared with governors at next S&C.

Action - to be discussed again at next S&C including survey results ESP

22/18 SIP and Safeguarding Update

Increase whole school attendance, including Post-16, so that learning time is maximised

Report on attendance data circulated at the meeting. VMA has worked hard on SEN attendance, it is part of every meeting with students and parents, with a focus on building resilience.

EAL and SEN statement students - HKE updated governors on the significant impact that a very small number of students are having.

Improvements have been made on last year. Still struggling with Y9 and Y10 girls. Attendance for girls nationally is overall slightly lower. Mental health plays a big part on attendance.

Attendance Action Plan - circulated at the meeting and will be shared at Board. The same target has been set for all students. Tutors are playing a key role for every student in attendance. 95-92% attendance - the student fills in a return to school form with their tutor. Below 92% - this is picked up elsewhere.

Rewards - focus on 95% and above or a significant improvement on last year. An additional attendance officer post has been agreed. Governors asked why house attendance is lower for one of the houses. There is no specific reason for this.

Safeguarding audit - has been completed by HKE and brought for DY to review and sign. Only actions from the audit - to review the safeguarding policy to include escalation at county level and Online safety policy to be reviewed to ensure ownership of from all parties.

Action - DY to feedback to HKE on Safeguarding Audit

DY

23/18 Policies

Safeguarding - to be brought next term.

Online Safety - to have a wider review and to be brought to S&C in March.

Uniform - input to be sought from student leadership and policy to be agreed by email.

24/18 AOB

There being no further business to discuss the meeting closed at 8.05 pm

Date of next S&C meeting Monday 29th January 2018

Signed: _____ Date: _____