

THE JOHN OF GAUNT SCHOOL
Minutes of the Curriculum, Learning and Educational Standards Committee Meeting
Tuesday 26th June 2018

Time: 6 pm
Place: The Hub
Present: Kevin Eames (chair), Andrew Hawkins, Sarb Gill, David Whewell, Liz Summerson, Helen Thorne, Eleanor Shergold (clerk)
Advisers: Louise Hamilton
Apologies: Ben Rhodes

Agenda Item	Actions Agreed	Who
44/18	Clarification on liability re valuables to be picked up by Resources	TC/ES
44/18	Comparable data to be provided for governors re attendance at parents' evenings	LHA
45/18	Careers action plan to come back to CLES in January	LHA/BRH
46/18	To discuss resources needed for KO implementation with PSK	DW
46/18	Faculty action plans to be shared for the benefit of link governors	LHA

42/18 - Apologies

Apologies were agreed and accepted.

43/18 Declaration of Business Interests

Governors were reminded to declare business interests as necessary.

44/18 Minutes and Matters Arising

36/18 - governors asked for the school's position re valuables to be passed on to Resources
 36/18 - PE faculty review - LHA updated governors on the current utilisation of TAs and how this might change in September. Changes include how student intervention is timetabled, which should mean less disruption for PE
 39/16 - AH and DW met with LBA to discuss P16 tracking

Governors asked for an update on staff CPD re SEN. LHA said that the schedule is currently being planned for next year and that Tuesday morning staff briefings may be a good time to include this.

Governors asked for an update on information sharing from primary schools. JOG has worked closely with Collaborative Schools to highlight concerns.

KS3 Graduation - LHA clarified the position re capacity.

PP attendance at parents' evenings - this has improved.

Action - comparable data to be provided re attendance at parents' evenings **LHA**

Y8 - persistent absence of DS students noted. LHA said that in many cases this is due to student MH. Availability of resources discussed.

The minutes of 8th May were agreed and signed as an accurate record of the meeting.

45/18 Careers Education

Careers Action Plan circulated at the meeting. This has been developed to align with the DfE statutory guidance 'Careers guidance and access for education and training providers' Jan 2018, standards that the school has to demonstrate that it is meeting.

Key actions on the action plan are based on identified gaps, which HKE will continue to monitor. LHA highlighted the fact that the school is in a good position with regards to a stable careers programme - 58% of benchmark met in comparison with the national average of 4%.

Governors asked for clarification on the areas that have been RAG rated red. The challenge of finding local businesses who are able/willing to offer work experience was discussed alongside the importance of students having experience of the workplace. HKE is exploring this further. A question was raised re what influence governors could bring. LHA - creating and nurturing relationships with a range of companies is key to this.

Encounters with further and higher education - Universities and post 16 providers will be invited to participate in the options process at Y8.

Governors said that the school does well to employ its own careers adviser.

Any further questions to LHA/HKE.

Action - careers action plan to come back to CLES in January

BRH/LHA

46/18 Deputy Headteachers' Report

SIP - Priority 3: Increase consistency of T&L and its impact on students' progress

Visualisers - role in sharing good practice highlighted. Supports shared writing, helping to build up a bank of model answers/exemplars. DLs have been asked to include use of visualisers on their new Faculty Improvement Plans.

Knowledge organisers - examples circulated for governor information. LHA outlined how these will be used for Y7-11 students. Homework for KS3 will be based on their KO.

Governors asked who will put the KOs together. This will be done in faculties - one per year group, per topic, per term. Governors asked about the impact on staff workload - LHA said that there are lots of examples available and the introduction of KOs will have some quick wins for staff.

Governors expressed concern about students who may not have access to online learning and for the school to be clear in considering what resources might need to be in place.

Action - to discuss resources with PSK

DW

Governors asked for an update at an appropriate time.

T4W Year Two - aims for year two of the project were shared at the DL conference. Governors asked for an update on how T4W is becoming embedded. LHA explained how this is progressing. Staff are delivering short sharp presentations during shared briefings. Julia Strong will deliver another whole staff training session in September.

The project team has changed slightly due to staffing changes. LHA is currently the lead.

Faculty T&L Action Plans - Following the second T&L audit DLs were asked to write faculty-specific action plans, aimed at improving T&L by the end of Term 6. This will also feed into next year's faculty Improvement plans. A final work sampling session is due soon.

Action - faculty action plans to be shared for the benefit of link governors

LHA

SIP Priority 2: Raise achievement across KS2-4, especially disadvantaged students and boys

DS Students - Academic mentors have started building relationships with their priority students for next year.

Y9 Progress - data for Tracking Point 3 circulated. The figures appear low, but this is due to the stage that students are at in their courses. Governors observed that in many ways the data is not hugely helpful for this reason. LHA said that many schools use flightpaths. Suggestions made as to how the data could be made clearer (e.g. target grade for 2020). Progress and attainment figures are expected to increase considerably next year as the data becomes more meaningful in Y10.

Governors asked for clarification on how attitude to learning is assessed. Explanation given.

Achievement of SEN Students - report from VMA also circulated for governors' information.

Governors asked for an explanation re Brookes Ratio Gains.

47/18 AOB

Link governor reporting will become a new standing agenda item for committees in September.

The meeting closed at 8 pm. Date of next CLES meeting Tuesday 25th September 2018.

Signed: _____ Date: _____