

THE JOHN OF GAUNT SCHOOL
Minutes of the Board of Governors' Meeting
Monday 11th February 2019

Time: 6 pm
Place: The Hub
Present: David Whewell (chair), Paul Skipp, Jo Trigg, Liz Summerson, Andrew Hawkins, Debbie Youngs, Sarah Bergg, Sally Andrews, Kevin Eames, Jordan Mockett, Andy Williams, Helen Thorne, Emma Lydon, Eleanor Shergold (clerk)
Advisers: Ben Rhodes, Louise Hamilton
Apologies: Glyn Coy, Pamela Raymond-Heath, Sarb Gill, Pete Gear, Sara Ambrose

Agenda Item	Actions Agreed	Who
34/19	Terms of reference for R&A to be updated to reflect authorisation of spending as per the Scheme of Delegation	PSK/NRE
34/19	Governors to add information to objectives for the year	JT
38/19	Governor training and development to be discussed at April's Board	DW/ES

29/19 Apologies and Welcome

DW welcomed everyone to the meeting. Apologies were agreed and accepted.

30/19 Declaration of Business Interests

Governors were reminded to declare business interests and to update them as necessary.

31/19 Ofsted Inspection Data Summary Report (IDSR) - 2018 Results

ELY presented the latest IDSR (data dashboard) for the 2018 results. Ofsted Inspection Data Summary and ELY summary analysis circulated at the meeting. The data was as expected. Governors asked if the report included the revised grades for product design. ELY explained that this is not included as the grades had been received after the deadline for data entry.

Overall progress in 2018 was in line with the national average. Attainment was below the national average.

EBacc - JOG's entry rate of 22% is significantly below the government's ambition of 75% by 2022. Governors asked about the reduction in entries in comparison to last year. ELY explained that this is a reflection of how the measurements have changed. The potential impact of meeting the 75% target on P8 was discussed.

Behaviour - fewer FTEs and fewer repeat exclusions than national. Rate of FTEs for PP was higher than national. Absence for 2017/18 was above national.

SEN - the school was in the top 20% of all schools for the proportion of SEN support.

DS - shows an improvement from 2016. Compares well to national but does not compare well to other students.

Progress in the English and open elements was similar to national. Progress in maths and EBacc was below national. Sub group analysis highlighted.

ELY left the meeting.

32/19 Minutes and Matters Arising

24/19 - Committee membership has been reviewed

The minutes of 10th December were agreed and signed as an accurate record of the meeting.

33/19 Literacy Results for Y7 and Y8

JOG has a renewed emphasis on literacy with a target of every student having a reading age equal to or above their chronological age.

Reading age data review compares the headlines from September to the headlines from January. 42% have moved from below their chronological reading age to on or above. 31% have made enough progress to take Spanish for the rest of the year.

Governors asked about ongoing assessment after the intervention ends. PSK - only part of the emphasis on literacy is about accelerating progress, it also needs to be sustainable for the student. A number of students will have the option to have continued intervention. The whole cohort is tested three times a year, with a backup test from Accelerated Reader. There is a need to continue to be mindful of data to check that students are in the right groups.

Governors asked for clarification re Spanish - PSK explained that this is a new class, with flexibility to move at a slower pace, while still giving students exposure to Spanish.

Y8 - not dissimilar in numbers. Progress of catch up group tracked from September to January. 55% moved to on or above their chronological reading age. There are more PP students having intervention, but this is representative of the cohort.

This new venture has been going for four and a half months. MFL, English and ILD staff are providing high quality teaching, ultimately progress is pleasing. Parents are very supportive.

34/19 Chair's Report

Scheme of Delegation - reviewed with proposed changes discussed and agreed at the meeting.

Action - terms of reference for R&A to be updated to reflect authorisation of spending as per the Scheme of Delegation **PSK/NRE**

Behaviour policy - the new policy is on the school website.

Governors' Annual Report 2017/18 - is complete and will be added to the website.

Governor Objectives 2018/19 - reminder given to governors to input information and timeframes. JT is happy to do so if sent the relevant details.

Action - governors to complete work on objectives for the year **JT**

Chairs' Meeting - notes circulated in advance of Board. DW highlighted the main points from the meeting.

Revised meeting dates for 2018/19 - revised schedule circulated. Site visits will take place in term 4 and term 6.

Key information for governors - JT has updated the summary information made available to governors previously. This will be refreshed each term.

35/19 Head Teacher's Report

Report circulated in advance of the meeting.

Staffing - PSK updated governors on recruitment.

Pupil Stability - admissions/leavers - Y7 continues to be stable in comparison to trends in previous years. Summary information provided re students who have left since September. A discussion took place on home education.

School Improvement Plan - this has been RAG rated to show progress. Whilst some of the data is not meeting targets within the development plan, all data is currently showing an increase from last year. This is a significant 'in year' shift.

Attendance - is currently 95.2%. This is 0.64% ahead of last year and 0.78% below the school's target.

Persistent absence is generally tracking below the national average for all students but there is still work to be done. This is particularly highlighted in Y10 DS. There are detailed case studies for the relevant students.

Disruption Free Learning - governors were updated on the timescale for the new behaviour policy, including key dates and communications. A parent drop in session took place on 5th February.

Safeguarding - resume of current child welfare concerns shared with governors (numbers of students only). Each year group has an increase in the number of students included. Most sharply this is seen in Year 7 as the school is now getting to know them.

Y11 Raising Achievement Strategies - PET XI have been commissioned to support the maths progress of 50 students who have gaps in their knowledge due to supply teaching in Y10. This will be an intensive week long course utilising the skills of experienced staff and guarantees progress. LHA said that this is also a good CPD opportunity for JOG.

Governors asked how students will be selected. Student engagement will be considered as well as grades.

Data - compared to their Y10 data current Y11 students are broadly achieving in line with national. The most significant shift has been with Y11 PP students.

Admissions for 2019 - the LA will inform the school at the end of February, a significant piece of information for the budget.

Mobile phone policy - this has been a success, with a positive impact on break times, lunchtimes and lessons. PSK was interviewed by BBC Wiltshire as part of their discussion on mobile phone use in schools.

Uniform - in the light of stakeholder feedback there is an opportunity to have a set skirt. PSK proposed that this is funded from savings in the supply budget. Samples were displayed at the meeting. Student voice will have the final say. Governors highlighted a couple of points that need to be taken into consideration and asked PSK to ensure that information is communicated to parents/carers and students on the same day.

Potential further changes to the school uniform were discussed but considered to be a step too far in terms of the amount of changes currently taking place.

PSK asked governors to approve up to £10k, enough to purchase one skirt per student. Governors approved the cost and the decision to move ahead with having a set school skirt.

36/19 Reports from Committees

Reports from chairs will be circulated after the meeting.

S&C - Student leadership representatives visited S&C and were very positive about the new mobile phone policy.

Resources & Audit - the front gates will be fixed during half term, there are good visual changes taking place around the site. Financially the school is in a good position.

CLES - KE will circulate a summary of meeting.

37/19 Policies

Admissions Policy
Attendance Policy
SEN Policy

All three policies were approved.

38/19 Governor Training and Development

Agenda item postponed to April meeting. External networking opportunities circulated for governor information.

Action - governor training and development to be discussed at April's Board

DW/ES

39/19 AOB

There was no further business to discuss.

The meeting closed at 8.05 pm. Date of next Board meeting - Monday 1st April 2019.

Signed: _____ **Date:** _____