

**PERMISSION TO COLLECT A
CANDIDATE'S RESULTS**



Please print and complete this form

Name _____ **Candidate No.** _____

Address _____

TO: Examinations Officer

I will not be able to collect my results on results day and, therefore, give permission for
_____ to collect them on my behalf. He/she will
bring proof of identity and a copy of this notification to enable you to release my results.

Or

I will not be able to collect my results and, therefore, enclose a stamped addressed
envelope so that the results may be sent to me.

Please tick as appropriate.

Signature _____ **Date** _____

This form must be returned to the examinations office no later than
Thursday 4th July 2019.

Examination Results – Summer 2019

Provisional results for the examinations that students have taken this year will be available for collection from school on:-

***A2 & AS Exam Results day –
Thursday 15th August*
Year 13 at 8.00am – Wingfield Hall
Year 12 & below at 8:30am – Wingfield
Hall**

***GCSE Exam Results day – Thursday
22nd August*
Year 11 at 9.30am – Wingfield Hall
Years 10 & below at 10.00am –
Wingfield Hall**

You will need to sign for your results on this day. If you (the student) are unable to collect the results yourself, you may either nominate another person to collect them on your behalf or send a stamped addressed envelope to the examinations office by Thursday 4th July.

Please complete and return to the examinations office the 'Permission Form' (available on the school website or from the exams office) if you wish to nominate a friend/relative to collect your results or have them sent by post.

We regret that we will be unable to release your results to a third party (even a parent/carer) without your signed, written consent, which is kept on file in school in case of any future enquiries.